

# SHERM: INTERNATIONAL EXCHANGE SAFETY PLAN

## Information Session

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**March 25, 2025**

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Coordinator (Brantford)





# Reconcili- Action

- Choose to do something that brings indigenous and non-indigenous people together. Create awareness, learn and share in the spirit of reconciliation.
- Change begins with each of us, and we can individually and collectively make a positive impact.

Adapted from: <http://www.lspirg.org/knowtheland/>



# Agenda

1. MyLearningSpace: ***Hawk Abroad | Essential Toolkit for Thriving in Global Mobility***
2. Developing and submitting a safety plan via Journey: **SHERM - International Exchange Safety Plan**



# Step #1: MyLearningSpace



Hawk Abroad | Essential Toolkit for Thriving...



Sinthu Vimaladasan

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News ▾

Welcome

Anne-marie Henry posted on Feb 27, 2025 2:22 PM • Edited

Updates ▾

7 Unread Discussion Posts

**Due: Monday, May 5, 2025 at 4:00 p.m.**

# Journey

- After you complete your **MyLearningSpace Hawk Abroad** training, your next step is to complete the “**SHERM - International Exchange Safety Plan**” on **Journey**
- All submissions, reviews, approvals will be completed through Journey and are conducted by LI and SHERM team at Laurier



# Approval Process for Submitting

<b>Plan Received</b> (Pre-Acceptance)	<b>Pre-Acceptance Status:</b> changes upon receipt of the application <b>Email message:</b> <i>"Thank you for your plan. Dependent on the level of risk or complexity of information, please allow up to 5 business days for a complete review"</i>
<b>Plan Reviewed</b> (Pre-Acceptance)	<b>Pre-Acceptance Status:</b> changes after LI and SHERM have completed review <b>Email message:</b> <i>"Your plan has been reviewed by LI and SHERM. To see your Application Feedback, please go to Section 3 of your application and click on "Application Feedback". Update your plan as necessary by clicking the "Edit" button. Once updated, complete the Section 3 – Plan Acknowledgement"</i>
<b>Plan Acknowledged</b> (Post-Acceptance – AUTOMATIC)	<b>Post-Acceptance Status:</b> automatically changes when Student completes Section 3 of application <b>No email prompt</b>
<b>PIA Pending</b> (Post-Acceptance)	<b>Post-Acceptance Status:</b> change after final review from LI has been completed <b>Email message:</b> <i>"An updated review of your application has been received. You have completed the plan to the best of your ability and are now ready to send your approval form to PIA"</i> (Phyllis Power, Manager of GE is PIA)

# Step #2: Journey - “SHERM - International Exchange Safety Plan”

The screenshot shows a web browser window with the URL `wlu-horizons.symplicity.com/index.php?s=programs&mode=form&id=313dfd28f89766d4c0bdc196db10f5db`. The page header features the Laurier logo with the tagline "Inspiring Lives." and a navigation menu with items: Home, Search Programs, My Application, My Coursework, My Invoices, My Profile, Events, Side Trips, Incident Reports, Appointments, Document Library, and Surveys. Below the menu, there are links for "Return to Search Programs" and "Return to list (Search Programs)", and a "Logout" button. The main content area has a "Back" button and the title "SHERM - International Exchange Safety Plan". Below the title, it says "SHERM" and "Wilfrid Laurier University, Canada (Map)". A map of the Greater Toronto Area is shown, with a red pin marking a location near Brampton. To the right of the map is a "Program Provider" section with the following details:

<b>Program Provider</b>
<b>Name</b> SHERM
Safety, Health, Environment and Risk Management
<b>Website</b> <a href="https://students.wlu.ca/wellness-and-recre...">https://students.wlu.ca/wellness-and-recre...</a>

**Due: Friday, May 9, 2025 at 11:59 p.m.**